

Weare Heritage Commission
MINUTES
June 25, 2008

In attendance: Chairperson Tanya Kress, Secretary Meg Malette, Heleen Kurk, and George Malette. Natacha Villamia Sochat was absent. The meeting was called to order at 7 P.M.

The May 28, 2008, minutes were reviewed by the commission members. Two corrections were cited: "preservation officer" should read "preservation planner" and add "The commission recommended Heleen Kurk to be on the commission." Heleen Kurk made a motion to approve the minutes of the May 28, 2008, Weare Heritage Commission meeting to which Tanya Kress seconded the motion.

Weare Historical Society (WHS) President Sherry Burdick is in the process of preparing an inventory of Weare's historical buildings.

Heleen Kurk mentioned the importance of maintaining an open dialogue and communication between the commission and the WHS. Both Tanya Kress and George Malette are WHS board members and will ensure that this will happen.

Mission statement was discussed and reviewed. George Malette made a motion and seconded by Heleen Kurt to adopt the mission statement of the commission:

WEARE HERITAGE COMMISSION
Mission Statement

The Weare Heritage Commission, in accordance with RSA Chapter 674:44-a, may properly inventory, preserve, protect, and promote all resources within the community that are valued for their historic, cultural, aesthetic, or community significance.

Copy of the commission mission statement to be emailed to Secretary to the Selectmen Merry Rice.

Tanya Kress presented the commission members with two sets of completed survey forms for buildings in Weare that sought historical designations. Meg Malette will inventory the surveys into three categories: Survey Form, Area, and National or State Register.

WHS will receive a copy of these surveys for its files.

Tanya Kress requested that a place be established for the commission files. Heleen Kurt said she will ask Merry Rice to suggest a place for the files.

The commission members suggested keeping track of all money being spent or received. Tanya Kress spent \$5 to copy the surveys for the commission. All commission members equally reimbursed Tanya for the \$5 expense prior to the end of the meeting.

At the next meeting of the commission on July 23, 2008, Tanya Kress has invited the New Hampshire Division of Historical Resources Preservation Planner Nadine Peterson to speak on the following topics:

1. What is a heritage commission?
2. What should Weare do/focus on?
3. How do you fill out inventory forms?

The discussion will also include recommendations made in Weare's master plan. Meg Malette will email copies of the master plan's chapters that relate to Weare's historic preservation. Tanya Kress will share this information with Preservation Planner Nadine Peterson to help her prepare properly for the July 23, 2008, meeting. Board of selectmen, planning board, conservation commission, and WHS will be invited to attend.

The commission members were asked to review the National Register Bulletin 24, Guideline for Surveys, <http://www.nps.gov/history/nr/publications/bulletins/nrb24/nrb24.pdf>.

It was agreed that commission members have a deadline of the Monday prior to Wednesday's meeting to include items on the agenda. Please email items to Chairperson Tanya Kress.

Tanya assured commission members that agendas will be emailed by Tuesday prior to each meeting.

Refreshments will be served at the July 23, 2008, meeting. The following commission members volunteered food/drink: Heleen Kurk and Tanya Kress. Meg and George Malette: coffee. Commission members are asked to arrive early to the meeting in order to set up.

The next meeting is on July 23, 2008, beginning at 7 P.M. at the Weare town office building. Heleen Kurk made a motion to adjourn the meeting at 8:35 P.M. and seconded by George Malette.

Respectfully submitted,

Meg Malette

Meg Malette, Secretary